



## Fireman's Phone Jack Inspection Checklist

No	Inspection Item	Status	Remark
1	Jack faceplate is securely mounted with no loose components	OK / Faulty	
2	No visible damage, cracks, or deformation to faceplate	OK / Faulty	
3	Jack port is clean and free of debris or obstruction	OK / Faulty	
4	No signs of water damage or moisture intrusion	OK / Faulty	
5	No corrosion on jack contacts or metal components	OK / Faulty	
6	Jack cover/door opens and closes properly (if equipped)	OK / Faulty	
7	Wiring connections at jack are secure and tight	OK / Faulty	
8	No exposed wires or damaged insulation	OK / Faulty	
9	Proper wire gauge used for connection	OK / Faulty	
10	No signs of overheating or discoloration at terminals	OK / Faulty	
11	Jack wiring polarity is correct	OK / Faulty	
12	Test handset connects securely to jack	OK / Faulty	
13	Call button on handset activates system when pressed	OK / Faulty	
14	Clear two-way voice communication established	OK / Faulty	
15	No static or excessive noise during communication	OK / Faulty	
16	Audio volume is adequate in both directions	OK / Faulty	
17	System properly indicates active connection at control panel	OK / Faulty	
18	Jack is clearly identified as "Fireman's Phone"	OK / Faulty	
19	Jack location identifier/number is clearly marked	OK / Faulty	
20	Signage is permanently affixed and not damaged	OK / Faulty	
21	Signage is clearly visible and not obstructed	OK / Faulty	
22	Directional signage to jack location is provided (if require)	OK / Faulty	
23	Jack is unobstructed and easily accessible	OK / Faulty	
24	No furniture, decorations, or equipment blocking access	OK / Faulty	
25	Jack is mounted at proper height (48-54 inches above floor)	OK / Faulty	
26	Jack location complies with local fire department requiremen	OK / Faulty	
27	Adequate lighting at jack location	OK / Faulty	

28	Cabinet/enclosure is securely mounted (if applicable)	OK / Faulty	
29	Cabinet door opens and closes properly	OK / Faulty	
30	Door latch or lock functions properly	OK / Faulty	
31	Cabinet interior is clean and free of debris	OK / Faulty	
32	Gasket or seal is intact (if weather-resistant)	OK / Faulty	
33	Circuit supervision is functioning correctly	OK / Faulty	
34	No trouble signals on control panel for this circuit	OK / Faulty	
35	Circuit resistance is within acceptable range	OK / Faulty	
36	Conductors are free from ground faults	OK / Faulty	
37	Circuit meets survivability requirements (if applicable)	OK / Faulty	
38	Jack properly connects to main fire command center	OK / Faulty	
39	Correct location information displays at command center	OK / Faulty	
40	Call-in signal functions properly at command center	OK / Faulty	
41	Priority override features work correctly (if applicable)	OK / Faulty	
42	System properly logs connection attempts (if equipped)	OK / Faulty	
43	Jack location properly documented on system plans	OK / Faulty	
44	Previous inspection records are available and complete	OK / Faulty	
45	Manufacturer's specifications are accessible	OK / Faulty	
46	System testing and maintenance logs are up to date	OK / Faulty	
47	Circuit identification is documented	OK / Faulty	
48	System maintains function when on backup power	OK / Faulty	
49	Proper transfer to backup power when primary power fails	OK / Faulty	
50	No degradation in audio quality on backup power	OK / Faulty	
51	Jack functions for required duration on backup power	OK / Faulty	
52	System properly returns to normal power when restored	OK / Faulty	

Technician Signature: \_\_\_\_\_

Barcode: [   ]